

# Accessing Student Data from District/School Historical Reports and Exports

## DISTRICT/SCHOOL HISTORICAL REPORT

The Historical Report provides a historical summary of district/school RAPID data for an entire academic year. It displays fall, winter, and spring aggregated data for all students who took an assessment in any period for the selected year.

- To access the district Historical Report, visit the District Report. In the upper-right corner of the screen, select Historical Report.
- To access the school Historical Report, visit the School Report. In the upper-right corner of the screen, select Historical Report.
- You can choose to view data for all grades or a single grade and any year for which there is RAPID data.
- You can export the data in the Historical Report to an Excel spreadsheet file by selecting Export at the bottom of the page. You can also print the data in the Historical Report by selecting Print.

The District/School Historical Report includes:

- Reading Success Probability data, for the district/school and each grade or for a single grade in the district/school.
- District/School Profiles, for grades K-2 and 3-12 in the district/school or for a single grade in the district/school.
- Skill Development summaries by domain, for each grade in the district/school or for a single grade in the district/school. These summaries indicate the percentage of students performing above, within, and below the average range for each task.

## DISTRICT/SCHOOL EXPORT

The district/school results can be exported to an Excel file that lists all students in the district/school.

- Each testing session for each student will be listed in a row (e.g., one row for fall, one for winter, and one for spring).
- To access the district export, visit the District Report. In the upper-right corner of the screen, select District Export.
- To access the school export, visit the School Report. In the upper-right corner of the screen, select School Export.
- Please note that exports may take several minutes to download.
- Refer to the Appendix Data in Exported Files for details about the file format and its contents.